

# Careers Programme Overview 2023/2024 Tranby



THE CAREERS &  
ENTERPRISE  
COMPANY

## Vision Statement

To give all students access to accurate, up-to-date, impartial careers guidance so students are able to make informed choices about a broad range of career options which helps them to fulfil their potential

**Contact:** Mrs Jo Harding

**Email:** jo.harding@tranby.org.uk

**Telephone** 01482 657016

## Milestones and Learning Outcomes

## Key Events and Experiences

### Year 13

#### Next Steps

- Application processes
- Future opportunities and career development
- Maintaining a positive professional identity

### Year 12

#### Readiness for Work

- Preparing for work experience
- Writing an effective CV
- Different types of employment
- Overcoming issues in the workplace
- Well-being, work life balance

### Year 11

#### Next Steps

- Planning for the future
- Setting SMART targets
- Application process (CV, personal statements and interviews)
- Maximise employability skills
- Work life balance

### Year 10

#### Work Experience

- Evaluate strengths and interests in relation to career development
- Opportunities in Learning and work
- Preparing to go on work experience

### Year 9

#### Setting Goals

- Demonstrate strengths and skills
- Employment and career pathways
- Set meaningful and realistic goals for the future
- Skills for decision making
- GCSE and Post-16 options

### Year 8

#### Community and Careers

- Equality of Opportunity
- Challenge Stereotypes
- Employment, Self-Employment & Voluntary Work
- Set goals for future careers and challenge expectations

### Year 7

#### Developing Skills and Aspirations

- Enterprise, Skills & Qualities for careers
- Equality of Opportunity
- Broaden horizons and identify future career aspirations
- Values and career choices

### Year 13

UCAS / Degree Apprenticeship Applications  
Careers / Futures Fair  
Interview and Application Support  
One to one careers guidance interviews  
Monthly Careers Breakfast Meetings

### Year 12

Work Experience Opportunities  
Careers / Futures Fair  
UCAS Application Support  
UCAS University and Apprenticeships Fair  
One to one careers guidance interviews  
Monthly Careers Breakfast Meetings

### Year 11

Morrisby Aptitudes Psychometric Profiling  
Next Steps Interviews  
Careers / Futures Fair  
Sixth Form Information Evening  
One to one careers guidance interviews  
Head start to Sixth Form  
Monthly Careers Breakfast Meetings

### Year 10

Work Experience Opportunity  
Careers / Futures Fair  
Head start to Sixth Form  
Monthly Careers Breakfast Meetings

### Year 9

Morrisby Aspirations Psychometric Profiling  
Careers / Futures Fair  
GCSE Options Information Evening  
STEM in Careers Event  
Monthly Careers Breakfast Meetings  
Languages and Careers Event

### Year 8

Careers / Futures Fair  
STEM in Careers Event  
Monthly Careers Breakfast Meetings

### Year 7

Careers / Futures Fair  
STEM in Careers Event  
Monthly Careers Breakfast Meetings

Inspiring and preparing  
young people for the world  
of work.